

JOINT COMMITTEES/ARRANGEMENTS

1. PURPOSE

To promote the economic, social or environmental well-being of the area, through joint arrangements or agreements and/or coordinated activities with other persons, bodies or Local Authorities.

2. ESTABLISHING JOINT COMMITTEES

2.1. Responsibilities Relating to Non-Cabinet (“non-Executive” Functions)

- a) Full Council will resolve to establish joint arrangements and agree the details of membership, term of office and area within which the Committee is to exercise its authority (as appropriate).
- b) The Council may appoint persons who are not Crawley Borough Councillors.
- c) Where practical, membership should reflect the political composition of the Council.

2.2. Responsibilities Relating to Cabinet (“Executive” Functions)

- a) The Cabinet will resolve to establish joint arrangements and agree the details of membership, term of office and area within which the Committee is to exercise its authority (as appropriate).
- b) Membership does not need to reflect the political composition of the Council.
- c) The Cabinet may only appoint Cabinet Members to a joint Committee, except where the joint Committee is:
 - Discharging a function in relation to five or more local authorities.
 - Discharging a function required by statute to be discharged by a joint Committee.
 - Discharging functions for less than two-fifths (in area or population) of the Crawley Borough. In such cases the Councillor appointed shall be a Ward Councillor for a geographical area affected by the remit of the Joint Committee.

2.3. Responsibilities Relating to a Combination of Both Cabinet (“Executive”) Functions and Non-Cabinet (“non-Executive” Functions)

- a) The Full Council will approve the details of membership following consideration and agreement by the Cabinet.
- b) Membership must reflect the political composition of the Council.
- c) Where more than one Crawley Borough Councillor is appointed, at least one of those Councillors must be a Cabinet Member.

3. FUNCTIONS OF A JOINT COMMITTEE

The functions and responsibilities of each joint Committee will be agreed as set out in Paragraph 2.

The Council is currently a member of two joint Committees:

- Coast to Capital (LEP) Joint Committee.
- Greater Brighton Economic Board.

The Terms of Reference of these Committees can be found on the Council's website or by following the links included under Paragraph 5.

4. DELEGATION TO/FROM OTHER LOCAL AUTHORITIES AND CONTRACTING OUT

4.1. The delegations below include, but are not limited to, those functions discharged to/from another local authority under Section 101 of the Local Government Act 1972 and relevant Executive Functions Regulations.

4.2. Delegation to Another Local Authority

- a) Responsibilities Relating to Non-Cabinet ("non-Executive") Functions
The Full Council may delegate functions to another local authority. Such functions will be delegated to that local authority's Full Council, unless the function is the responsibility of its Cabinet, in which case the function will be delegated to its Cabinet.
- b) Responsibilities Relating to Cabinet ("Executive") Functions
The Cabinet may delegate functions to the Cabinet of another local authority. Such functions will be delegated to that local authority's Cabinet, unless the function is not an "Executive" function of that authority, in which case the function will be delegated to its Full Council.

4.3. Delegation from Another Local Authority

The decision whether or not to accept a delegation from another local authority will be taken by the Full Council (delegation of "Executive" functions will be recommended to the Full Council by the Cabinet).

4.4. Contracting Out

The Full Council/Cabinet (as appropriate), may contract out to another body or organisation functions which may be exercised by an officer and which are subject to an order under Section 70 of the Deregulation and Contracting Out Act 1994, or under contracting arrangements where the contractor acts as the Council's agent under usual contracting principles, provided there is no delegation of the Council's discretionary decision making.

5. DOCUMENTS RELATED TO THE JOINT COMMITTEES/ARRANGEMENTS

- [Coast to Capital \(LEP\) Joint Committee's Heads of Terms.](#)
- [Greater Brighton Economic Board's Heads of Terms.](#)